

12/18

SIGN EXCEPTION APPLICATION

Town of Silt

231 N. 7th Street - P.O. Box 70

Silt, CO 81652

Phone: 970/876-2353 Ext. 109 Fax: 970/876-2937

PERMIT NO. _____

ZONE DISTRICT _____

DATE _____

NAME OF APPLICANT _____ PHONE _____

APPLICANT'S MAILING ADDRESS _____

APPLICANT'S EMAIL ADDRESS _____

NAME OF PROPERTY OWNER _____ PHONE _____

PROPERTY OWNER'S MAILING ADDRESS _____

PROPERTY OWNER'S EMAIL ADDRESS _____

ADDRESS OF PROPOSED SIGN _____

NATURE OF BUSINESS _____

APPLICATION FEE \$35.00 DATE PAID _____ RECEIPT NO. _____

**APPLICATION FEE IS \$70.00 IF SIGNS ARE INSTALLED PRIOR TO OBTAINING A PERMIT **

BY SIGNING THIS APPLICATION, THE UNDERSIGNED CERTIFIES AND AFFIRMS THAT ALL OF THE SUBMITTED INFORMATION IS TRUE AND ACCURATE TO THE BEST OF THEIR KNOWLEDGE. SUBMISSION OF FALSE OR MISLEADING INFORMATION MAY RESULT IN REVOCATION OF ANY PERMIT ISSUED.

SIGNATURE OF APPLICANT _____

DATE _____ CONTACT NUMBER _____

SIGNATURE OF PROPERTY OWNER _____

DATE _____ CONTACT NUMBER _____

17.60.160 Exceptions -- Special Review.

A. Any property owner may apply to the planning and zoning commission for an exception to the provisions of this chapter, regarding size, height, location and type of sign permitted. Additionally, an applicant may appeal a decision or interpretation made by the town administrator or his designee of the provisions of this chapter in accordance with Chapter 17.84 of this code.

B. An exception may be granted if it will result in a harmonious sign plan, otherwise complies with the intent of this chapter, and is consistent with the following guidelines:

1. Signs shall be limited to the fewest number reasonably necessary to accomplish the purpose for which they are intended;
2. Signs shall be sized appropriately, considering the purpose of the sign, the distance from which it must be viewed, the size of other signs in the vicinity, the amount of total sign area designated for a similar use,

the same use and the speed of passing vehicles. Consideration should also be given to the size of the sign in proportion to the building and the site;

3. The sign's height shall not negatively distract from the adjacent properties or the surrounding visual corridors;

4. The sign shall be designed to accommodate the existing topography of the site; and

5. The sign shall not substantially obscure any part of another sign designed for a separate use, whether on the same property or on an adjacent property.

C. An applicant requesting an exception shall submit to the town a complete sign permit application on a form provided by the town, and a statement by the applicant detailing the type(s) of exceptions(s) requested, for consideration by the planning and zoning commission, no fewer than fifteen days prior to a regularly scheduled meeting. Submittals shall be in conformance with Section 17.60.050 of this chapter.

ADDITIONAL SUBMITTAL REQUIREMENTS:

1. A scaled drawing on a sheet measuring no less than 8.5" x 11", showing location of proposed sign in relation to all buildings on the site, structures on adjoining property, adjacent streets, all property lines and setbacks.
2. A scaled drawing on sheet(s) measuring no less than 8.5" x 11", depicting the following:
 - a. Sign face(s);
 - b. Sign type(s) (wall mounted, freestanding, projecting, awning, etc.);
 - c. Sign message;
 - d. Type and location of landscaping?
 - e. Type and location of sign illumination?
 - f. Total sign height (on building or from ground level);
 - g. Dimensions of each sign face;
 - h. List all existing signs on the property including any preexisting and/or non-conforming signs; and
 - i. Colors and construction materials.
3. Method of installation, with certification that all sign construction and mounting attachments will meet current Town of Silt Building Code requirements.
4. Current photograph(s), measuring no less than 3.5" x 5", showing each side of building, including the side of the building proposed for signage.
5. Sign type (wall mounted, freestanding, projecting, etc.).

For Office Use Only:

RECORD OF DECISION OF SIGN EXCEPTION APPLICATION
PLANNING & ZONING COMMISSION

_____ APPROVED

_____ APPROVED WITH CONDITIONS

CONDITIONS OF APPROVAL _____

_____ DENIED

BASIS OF DENIAL _____

AFFIRMED BY _____

TITLE _____

DATE _____

ADDITIONAL COMMENTS _____
